You can view a student’s gradebook by the same view they would use. From the **Manage** tab click the **Gradebook** link.

Within the **View Grades** pull-down menu choose **Find Student**…

Type the first few letters of your student’s last name into the **Search** box. You may also leave the search box **blank** to display all students in your course.

Click the **Search** button.

After clicking **Search** your results will be displayed. **Click a student’s name** to select them.

When the student’s name is selected it will be displayed in the menu.

Click the **Go** button.

This is the same view your student will see when they view their gradebook.

[Link to eLearning website: http://elearning.ohiodominican.edu]